



COVID-19 TESTING SITE EVENT CONFIRMATION  
**INSIDE MODEL**

Confirmation Date: 2/24/2021

State: CA

County: MONTEREY

GEID: 87522

Event Dates: 3/8/2021

Event Start Time: 08:00

Event End Time: 17:00

Event Address: 435 Hillcrest Avenue

City: Pacific Grove

State: CA

Zip: 93950

Shipping Address: 435 Hillcrest Avenue

City: Pacific Grove

State: CA

Zip: 93950

Shipping Notes: District Office  
Attn: Katrina Powley, RN

### Event POC Information

#### Main POC

Name: Katrina Powley

Phone: 831.455.5272

Mobile:

Email(s): kpowley@pgusd.org

### OptumServe Coordinator Contact Information

#### Event Coordinator

Name: Lisa Segletes

Phone: 888-634-1130

Email(s): lsegletes@logisticshealth.com

Event Helpline: 888.634.1130

### Confirmed Services

#### COVID-19 Testing

Maximum quantity of tests per day: 264

**Event Specific Details**

Agreement Number: MontereyTravelA0308  
Continuing from GEID: Initial CA110 WK2 Site 1

**\*\*\*Staffing\*\*\***

Event Setup Requirements:

Lab: PerkinElmer

Number of Testing Teams: 2 Teams/lanes

Is a Security Guard needed? No

Is a medical interpreter needed? Yes

**\*\*\*Schedule\*\*\***

Days of Week: MONDAY ONLY

Mon: 3/1/2021 8AM TO 5PM

Tues: 3/2/2021 CLOSED

Wed: 3/3/2021 CLOSED

Thurs: 3/4/2021 CLOSED

Fri: 3/5/2021 CLOSED

Sat: CLOSED

Sun: CLOSED

Block Scheduling?

Meal Breaks: \*\*\*Staff will receive 2 rest breaks and 1 meal break. Rest breaks will be assigned in a rotating manner by the site EOA to take place during one hour windows between 0930-1030 and 1400-1500, allowing for a 10 minute paid rest break for each staff member, plus time before and after to doff/don PPE. Meal breaks will occur during one hour periods where no appointments are taken and the site is closed, and consist of up to 30-minutes paid time allotted for PPE don/doffing and processing early/late arrivals (up to 15 minutes before/after off-duty break); and at least 30-minutes for staff members to take an off-duty, uninterrupted unpaid meal break. REMINDER: Donning/doffing of PPE and other work-related duties are on-the-clock/paid time. \*\*\*

0730-0800 Staff Arrival, Site Opening Procedures (including donning of PPE)

0800 Testing Begins

0930-1030 Rest Break 1; Staff assigned break time by EOA

1200-1300 Meal Break; NO TESTING APPOINTMENTS/SITE CLOSED

1400-1500 Rest Break 2; Staff assigned break time by EOA

1600 Testing Ends

1600-1630 Site Closing Procedures, Staff Departs

**\*\*\*Shipping\*\*\***

Pacific Grove Unified School District Office

435 Hillcrest Avenue

Pacific Grove,, CA 93950

**\*\*\*Registration\*\*\***

LHI.Care Registration Routes:

Online Testing Event Registration for Residents: <https://lhi.care/covidtesting>

Phone-Based Testing Event Registration for Residents (for residents without internet access only): (888) 634-1123.

County Media Contact: Katrina Powley,RN District Nurse 831-455-5272

## Event Requirements

- LHI.Care (<https://lhi.care/covidtesting>) is the preferred method for registering and requesting appointments. It is available 24/7.  
The Call Center is only available during the test site hours of operation for select residents that do not have internet access.
- Appointments are required; patients arriving at the event site without a scheduled appointment will be directed to register for an available appointment time.

Customer is responsible for providing:

- Secure facility with a minimum of 800 square feet.
  - Minimum Requirements:
    - Electricity
    - Functioning restrooms for staff
    - Parking
- Tables, chairs, and waste receptacles; see event specific details

OptumServe will provide the following items:

- All necessary building signage
  - Registration, check-in, and testing signage for residents
  - Specimen storage, hand hygiene area, and PPE donning and doffing area for providers/staff
- All necessary office supplies
- PPE for provider team
  - Masks, gloves, protective eyewear/face shields, and gowns
  - Storage containers
- All specimen test kits, storage containers, and shipping materials
- Cold storage containers/refrigerators for specimens
- Provider hand washing station supplies
  - Collapsible water containers, bins and soap
- Testing Station Cleaning supplies (use in event area for table/chairs)
  - Sani-wipes